

SCHOOL NO. 1727 - KIALLA WEST

Policy Statement: 675 - Buses
Responsibility: Principal and Staff
This Policy was last reviewed in 2017.

1. PURPOSE:

Free bus travel is provided only to the nearest government or non government school. Free bus travel is provided only when a students resides 4.8Km or more from the school.

2. GUIDELINES:

2.1. The free Government bus service is provided through the combined resources of the Department of Education and Training (DE&T) and the Public Transport Commission (PTC).

2.2. The Principal is the Department of Education & Training (DE&T) representative and is directly responsible for the effective and efficient operation of bus services.

2.3. The consultative process will be used whenever possible in matters concerning bus runs. School Council will be consulted regarding variations to bus runs. Where significant and/or contentious variations are necessary a public meeting may be called to discuss the issues.

2.4. Variations to bus runs are permissible providing DE&T guidelines are adhered to.

2.5. The safety of all bus travellers is of paramount importance. The following guidelines must be observed:

- a) the bus driver or teachers may assign student/s to seats.
- b) bus drivers are to report any cases of misbehaviour or vandalism to the Principal;
- c) the Principal must take vigorous action following any such reports;
- d) a pupil may be temporarily suspended from use of the bus for proven cases of misbehaviour or vandalism;
- e) The following consequences apply to those students who misbehave on the bus;
 - The student is suspended from the bus for 1 week.
 - The student is suspended from the bus for 2 weeks.
 - The student is suspended from the bus for the term.
 - The student is suspended from the bus for the rest of the year.

2.6. A member of staff will supervise the departure of the buses.

2.7. A list showing the names of pupils eligible to travel on each school bus service, the pick-up points and times will be prepared and one copy will be given to the bus drivers and one copy will be kept in the school.

2.8. A list of Bus Travel Conditions has been developed and is regularly reviewed. A copy is attached to this policy.

2.9 Written or verbal permission is required for any change of bus or any non-bus travellers wishing to utilise the bus service.

2.10 The Principal in consultation with School Council may vary this Policy if circumstances require it.

* If Parents have any problems with the school bus they should discuss them with the School Principal.